

Dr. Ben Ploeger *Superintendent of Schools*
Dawn Rock *HS Principal*



Jessie Coyle *ES Principal*
Barnaby Payne *MS Principal*

ANNUAL MEETING OF THE ASSOCIATION

Wednesday, April 22nd, 2020, 7:00 PM

Voting members: 35 members present, (17 voting members present, 9 absentee) .

Board Directors: Ken Lin, Matt O'Connor, Deny Ko, David Hwang, Monica Yang, Eric Chang, Dr. Yin-Pin Wang, Tony Shien

Absent: Cory Pavicich

Admin. : Dr. Ploeger, Dawn Rock, Barnaby Payne, Jessie Coyle, Brian Meehan, Candy Chiu, Daisy Chang

Support staff: Ellen Chiang, Nancy Huang

| # | Item | Person responsible |
|----|--|--------------------|
| 1. | Call to order Board Chair Ken called the meeting to order at 7:03 p.m. | Mr. Ken Lin |
| 2. | Approval of Agenda Tony moved, Eric second, the agenda was approved unanimously. | All |
| 3. | Review of minutes - April 17th, 2019 Monica moved, Denny second, the minutes were approved unanimously. | All |
| 4. | Annual Report - Board Chair Board Chair Ken welcomed and thanked everyone who attended this Annual General Meeting. Even though this year has been a tough year, our teaching and learning continues at high levels, and almost all of our students are meeting Literacy goals we have set. Although we have postponed our 30th celebration, we are still planning and | Mr. Ken Lin |

| | | |
|-----------|--|--|
| | <p>preparing for the day that we can share with the community of what we have done and how we have grown. We have grown successfully and maintained a healthy environment for our school. We are the first school in Taiwan to start digital learning, with everyone in KAS community's effort, we have created better methods for online learning, and create benefits for our students. We are also very proud to be the first school around Taiwan to start a future leadership program. We will be able to help students prepare for college or in the real world professional fields. We will provide them some mentorship, resources, connection and support in professional fields for our students and alumni through this program. We are making a steady and gradual improvement every year.</p> | |
| <p>5.</p> | <p>Annual Report - School Superintendent - Dr. Ploeger</p> <p>Dr. Ploeger welcomed everyone here tonight. Dr. Ploeger first shared with everyone a story about an alumna - Tammy (Not a real name but a true story of a KAS alumna). Tammy is a typical KAS student unsure about her future. Our Counselor encouraged her to pursue the full IB Diploma Program. It was hard and she was not always motivated to do all the work, but she was successful in the end.</p> <p>What she learned in the Diploma Program helped her get into a very rigorous and selective university where she dual majored in music and math. Now she is starting grad school. We have many students like her, and the IB Program has changed their lives. As we celebrate our 30th anniversary, it's time for us to look at who we are and how we can become even better for students. Tammy and every other KAS student deserve quality education, so it is our duty to get things right for them.</p> <p>Dr. Ploeger reported that back in March 2018, we started our first crisis management training, then we started to have regular annual crisis training. We want to be prepared for a variety of things that could happen. The first confirmed case of COVID-19 was announced on January 21, 2020. Soon thereafter, , Board Chair Mr. Lin and Superintendent Dr. Ploeger discussed appropriate action. The Response Team was convened after 2 days. With Board approval, we made the decision to switch to online learning, and thus KAS became the first school in Taiwan on January 30 to open up with online instruction. A couple weeks later, we became the first school in</p> | |

Taiwan to bring students back to the classroom. Teamwork makes this happen. Thanks to everyone's hard work and flexibility.

Our mission is the basis of everything we do. Our mission guides our Strategic Plan, and we have been following it for the past 3 years. Our Strategic Plan contains three goals. Goal #1 is to strengthen Literacy skills. Goal #2 is to ensure an adequate/ appropriate/ articulate curriculum. Goal #3 is enhancement of citizenship skills. This plan and 3 priorities finish on June 30th this year and will be replaced by our Schoolwide Action Plan soon. The goals have already been met or are expected to be met at the end of this year.

About Athletics - We hosted the ACAMIS Volleyball tournament and brought students from several different places to compete. Our girls team were the overall champions and our boys took second place in a very close game. Also, until the very final tournament, our boys soccer was undefeated. Although many tournaments were canceled due to COVID-19, we continued practices because we know that the sports season will come again and we wanted to take this challenge and make it into an opportunity so our students can be more ready.

Arts - We had a wonderful winter concert, we had visiting artists, and our students attended the first ever internship program with WeiWuYing, which is their first time to partner with a school. We have a WASC (Western Association of Schools and Colleges) re-accreditation visit this year. We've been WASC accredited since the 1990s. The accreditation is important to us because it is recognizable to universities, it confirms we offer a rigorous educational program, establishes us a high quality school and strengthens a student's chance of college acceptance. The WASC visit team gave us many positive comments, as well as the area of growth. The area of growth will become the basis for the new schoolwide action plan. Our next step for this is our team will create a schoolwide action plan.

Board Goal #1 education, #2 resources. #3 facilities. Board goals and KAS vision 2030 should align. By uniting our efforts around the future we will create, we can do our best work for our students.

Our community needs a KAS Early Childhood Education center and more G1- G5 classes. More rigor IB courses. We just launched the KAS future leader program officially. This program aims to bring together KAS community resources for student benefit. It connects our

students with knowledge, resources, connections, and support in the professional fields, and also provides students mentorship, research, lab work, internship, volunteer work, and community service through this program. Dr. Ploeger showed everyone the College acceptance of this year.

Dr. Ploeger reported the entire educational program does not happen with one person's effort. Thanks to we have a supportive and future minded Board of Directors, strong PTA members, supportive parents, talented and hard working students, some of the best teachers in the world, and world class facilities.

- ES Principal Report

Mr. Coyle reported that Literacy is what Elementary school is focusing on this year. Elementary School is working on using the curriculum and data to support our students. Scope and Sequence concept is applied in ES, grade level teachers collaborate and work together as a team. They make common agreements and decisions on teaching. Every grade has two classes but one program. Students are receiving the same high quality instruction and the same curriculum. We've adopted the common core state standards out of the United States. The first thing teachers do is what we call "unpack". Teachers read them and determine what they want their students to know and be able to do. It's the foundation for all of our work and all of our units. Teachers unpacking standards to make sure teachings in each grade are aligning and connecting with the next grade level. Units are based on standards. What is really powerful about standards is it helps outline the sequence between the grades because we don't want to leave any gaps in instructions. Teachers use the same summative assessment rubric. We have a couple of different external data points. The external data is important because it helps us kind of judge how we are doing compared to other people. We have MAP data, running records, and WIDA data. With so much datas, we started creating data dashboards. Teachers use this dashboard to determine what area a student needs the greatest support and what are some of our next steps. Today's data tells about tomorrow's instruction and how it translates into student's learning and what we do next.

-MS Principal Report

Mr. Payne reported in MS, everything we do is aligning with the KAS strategic plan, in terms of academic achievement, literacy, curriculum, instruction, citizenship, and student support. Student Support is

important in MS, we want to support students toward the highest achievement and the big mission. Mr. Payne reported that 88% of students qualified for the fall semester honor roll. Over one-third of students on the Superintendent's honor roll which is the highest honors. We have 100% completed fall semester students led conferences. Student led conferences help make students responsible for their learning, connect to their parents, and deepen understanding of the IB. We have 100% accountability productivity for Digital Learning days. For our curriculum, we provide full IB and MYP alignment for all courses to make sure students are in a rigor program. 100% course syllabi and overviews collected and synthesized by subject, from grade 6 to 10. We are initiating the curriculum review process. We identify academic standards by subject and grade level, use IB MYP unit planning frameworks, assess using IB-MYP assessment guidelines. Student support is very important at Middle School because it is a special time for students about their relationships and about making connections with other students. When students go to High School, there's a pretty intense spike in the rigor as students are taking preparatory classes, so MS becomes urgent to make sure kids are lifted up and ready for that next step in HS. In MS, we have grade level structure, so MS Teachers are organized by grade level teams. Those teams meet on a regular basis. Also, the primary goal of those grade level teams is to talk about student achievement, to look at student work, to identify who is struggling, and determine what approach of support is appropriate. Teachers use a shared document called behavior log to log their concerns about students, this allows the grade level team, counselor, and principal to identify which student needs help. We also added the Chinese language counseling this year. Every effort we made is to support students achieve the highest goal, which is the IB program.

-HS Principal Report

Ms. Rock reported a big thank you to all Board Directors and parents who participated in the WASC visit. The IB MYP/DP visit was originally intended to be a joint visit with WASC, but they decided to cancel because of the travel restrictions. We're grateful that we were able to continue on with the WASC portion of visit. The MYP/DP visit will be rescheduled for the first semester of next school year. The school wide action plan is coming soon. This plan will align with the MYP and DP action plans. This plan will drive all school improvement activities for the duration of the plan. IB exams were canceled due to the COVID-19 but students will still receive their IB grades. The AP

exam will continue, but will be much shorter in length and are scheduled quite differently. This year, seniors are very supportive. Ms. Rock said she was incredibly impressed with the maturity of our students. Everytime Ms. Rock has to announce another thing has been canceled, seniors understand and take it very well, they understand the circumstance, they are also very grateful that they are in Taiwan. Senior activities are somehow different this year, but we still want to keep as many activities and good memories for them. Prom will be held at school on May 15. Senior Projects are canceled and replaced with some real-life seminars on campus, teaching them some real life skills like cooking, changing car oil or tires, etc. Senior lunch will be held at school. Graduation will be held Sunday May 17th at 9 am in our courtyard. Ms. Rock reported we want to support our community in a time of loss. We have had a high student pass away recently. We focus on 9th grade students because we want to support her friends and classmates. We are increasing the services of one of our therapists to support our students. We are encouraging our community members to be nice to each other and to be nice to themselves as they go through this especially at this difficult time around the entire world.

- Director of Learning Technology's Report

Mr. Meehan reported the Learning Technology Office is helping everyone at KAS have connections through technology. Our teachers collaborate with the technology ambassadors. They managed to lead 5 after school training sessions for their colleagues to learn the use of AR and VR. Technology helps KAS to grow into a bigger and stronger community. KAS migrated to a new admission software this year. We focused on improving user experience, to make families feel welcome at first click. Our Open Apply dashboard ensures that we are able to attract and admit students who are the best fit for KAS, and for whom KAS is the right fit for them. We gain stronger insight to our wait list. We started a new format of KAS newsletter, reborn as Dragons' Tale. This is a more interactive platform that helps engage our parents and extended community and increases the visibility of on-site events. Over the spring break, we launched a newly updated Dragon Gate. These information portals provide a connection for students, staff, and faculty to the myriad of data and software that makes our school work. They especially help our newest employees and students feel welcome by putting the essential information they need. This year, we updated 25% of our Apple TVs to the latest 4K capable versions. We also replaced 16% of our projectors which had a reliable life around 6 years. Learning Technology offices support

| | | |
|-----------|---|----------------------------------|
| | <p>many livestream events or online meetings. We invested in a broadcast solution that allows up to three cameras simultaneously with a director coordinating a production that can be live streamed to multiple internet sources. For the COVID-19 Response tasks. KAS is the only school open on February 13. We were the first school in Taiwan to switch our classes online on January 30th. That is a big difference, because our students likely have more classroom engagement time than students anywhere else in the world. We have a daily Response Team meeting, we built an efficient temperature tracking system for morning arrivals. We've helped families determine when it was safe to return to campus after travel. We've enabled live events and online meetings. We have videography for student performances. We continue to deliver relevant professional development.</p> | |
| <p>6.</p> | <p>Annual Report - Finance Committee</p> <p>Mr. Ko reported the Independent Auditor's report from KPMG. "In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the school as of June 30, 2019 and 2018, and its statements of activities and its cash flow for the years then ended in accordance with the Regulations Governing Auditing and Certification of Financial Statements by Certified Public Accountants and auditing standards generally accepted in the Republic of China, as well as Enterprise Accounting Standards and their related Interpretations announced by the Accounting Research and Development Foundation of the Republic of China."</p> <p>Mr. Ko reported an increased revenue will be achieved due to higher enrollment than that presented in AGM April 2019. Decreased spending will result from careful financial management from careful spending management, personal cost, and office supplies.</p> <p>Approval of 2020-2021 Budget:</p> <ul style="list-style-type: none"> - Enrollment of 745 students - 2.65% tuition fee increase - Major expenses increase includes personnel cost, professional development and building maintenance <p>Eric moved, Matt second. The 2020-2021 Budget was approved unanimously.</p> | <p>Denny Ko / Candy Chiu</p> |

| | | |
|----|--|--|
| 7. | <p>Notification of Board Appointments</p> <p>Mr. O'Connor reported that the current Board has 7 elected members, 1 from AIT, 1 appointed member Cory Pavicich. The Board has decided to re-appoint Cory Pavicich to serve as Board Director due to his experiences with online education solutions for universities. The Board thought that was a great skill to keep on for another year. Mr. O'Connor reported he will be leaving this year, and he is sure AIT will send a new person to cover his seat.</p> <p>There will be no spot for election this year, but 4 spots will be up for election next year. There's one member Jay Chu who was no longer eligible to serve, because his child doesn't attend KAS anymore, so the Board appointed Dr. Yin Pin Wang to fill out the rest of Jay's term. However, Dr. Wang's daughter is graduating this year, so the Board invited applications from all eligible association members. The email was sent on March 13, and received some strong candidates. At the last Board Nomination Meeting, the Board has chosen Ms. Susana Yeh to serve out the last year of Jay's original term. She will come to the June Board Meeting and be an observer. She will serve from the first Board meeting in the 2020-21 school year through the summer of 2021.</p> | |
| 8. | <p>Closure</p> <p>Board Chair Ken moved to close the meeting, all approved unanimously. The meeting was adjourned at 8:28 p.m.</p> | |