

Dr. Ben Ploeger *Superintendent of Schools*
Dawn Rock *HS Principal*



Jessie Coyle *ES Principal*
Barnaby Payne *MS Principal*

Board of Directors

March 20, 2020 – 12:30 – 3:00 PM

Kaohsiung American School

No. 889, Cuei-Hua Rd., Zuoying District., Kaohsiung, Taiwan

KAS MISSION STATEMENT

KAS challenges students to achieve academic excellence and prepares them to be:

Balanced Individuals

Academics, arts, athletics

Independent Learners

Passionate, curious, critical thinkers

Global Citizens

Aware, ethical, cooperative

MINUTES

1. CALL TO ORDER

Chair Ken

Board Chair Ken called the meeting to order at 1:29 p.m.

Roll Call was taken at this time, Board Directors Ken Lin, Matt O'Connor, Denny Ko, David Hwang, Monica Yang, Yin-Pin Wang, Eric Chang, Tony Shien were present. Cory Pavicich was present electronically.

2. APPROVAL OF AGENDA

Chair Ken

Dr. Ploeger reported that there's a typo on the agenda. Under item 4, "Approval of Board of Directors minutes November 19, 2019" should be minutes of January 21, 2020.

Matt moved, Monica second, the agenda was approved as amended unanimously.

3. MATTERS OF PUBLIC COMMENT

Chair Ken

There were no comments from the public.

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4. CONSENT AGENDA

Chair Ken

- a. Approval of Board of Directors minutes January 21, 2020 (Enclosure)

Dennny moved, Matt second, the Board approved the consent agenda items as presented for January 21, 2020.

5. CHAIR'S REPORT

Chair Ken

Board Chair Ken reported on the KAS future leader program. The general mission of this program is to support KAS students with resources, connection, knowledge, and support in professional fields. Also, to support KAS students and alumni in some major areas like mentorship, internship and lab work, recommendation letters or references, and volunteer work and community services. This program aims to provide students lots of opportunities to explore their future goals and what they want to be in the future. Not only KAS, people who partner with this program will benefit from it.

6. SUPERINTENDENT'S REPORT

Superintendent Dr. Ploeger

Dr. Ploeger reported that we currently have 788 students. Applications for 2020-21 are already over 244 and continue growing. Most Universities in the USA are processing their college applications slower than usual because of the COVID-19 . Even though we still received over around 150 acceptances already. The American college decision is expected to be completed by April 1.

The best preparation for a crisis begins long before the actual crisis. March 2018 we did the first crisis management training, and had three training sessions from that point forward. The Learning Technology department worked for many months to have a plan for online learning in case it was needed. The Board of Directors and Response team play an important role to make decisions to keep our students safe and success learning. We were the first school in Taiwan to have online learning, and the first school to re-open campus while other schools are still closed after Chinese New Year break. KAS prioritizes safety, and will make every effort to continue leading in this area..

7. PRINCIPALS' REPORTS

HS, MS, and ES Principals

Ms. Rock reported on the overview of the WASC visit findings. Ms. Rock reported she will send this presentation to Board of Directors due to this report contains too many informations for Ms. Rock to go through all. The process started 18 months ago. The process is called focus on learning skills. There are four main categories. Ms. Rock reported that the WASC Team was going to do a Livestream report at our auditorium but things changed quickly. T

The most motivated part is what the WASC team said about our area of strength, and area of growth are exactly the same as our self study which means we are very honest.

8. EXPECTATIONS OF THE BOARD (Policy Ref 4.D) – Superintendent Dr. Ploeger

- a. Dr. Ploeger will present Monitoring Report 3.D – Financial Condition & Activities. (Separate Enclosure)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.D – Financial Conditions & Activities as conveying reasonable interpretation of the executive limitations as presented.”

Matt moved, Ken second, item a. was approved unanimously.

- b. Dr. Ploeger will present Monitoring Report 3.G – Compensation & Benefits. (Separate Enclosure)

Recommended motion: “Move to accept the Expectations of the Board Report 3.G – Compensations and Benefits as conveying reasonable interpretation of the executive limitations as presented.”

Matt moved, Ken second, item b. Was approved unanimously.

9. GOVERNANCE PROCESS THAT SUPPORT OUR GOALS

Chair Ken

- Approval of Board Calendar:
Change November 17 to November 18
Matt moved, Ken approved, the Board Calendar is approved as amended.

a. Board Committees

i. Finance Committee – Treasurer Denny / Business Manager Candy

1. SY 1920 YTD income Statement

Ms. Chiu reported that we have 46% of our budget remaining.

2. YTD Balance Sheet, P/L, cash Flow

Ms. Chiu reported the statement of financial position, the statement of activities, and the statement of cash flow.

3. SY2021 Budget Proposal

The budget was based on 745 students, 2.65% tuition increase.

Denny moved, Monica second, the budget is approved unanimously.

4. Notification of School Property Insurance Bid Result

Ms. Chiu reported we received 5 bids, open bid took place on March 16, there were 4 attendees. No.1 vendor won the bid due to it provides lowest price and we had a good working experience with them.

5. Preparation for Recession

KAOHSIUNG AMERICAN SCHOOL

PREPARING BALANCED INDIVIDUALS, INDEPENDENT LEARNERS, AND GLOBAL CITIZENS

Dr. Ploeger reported that we are preparing plans for the COVID-19 accordingly. We are preparing for the worst scenario but hopefully we will not need it.

ii. Resource Committee – Director Tony

No report.

iii. Nominating Committee – Vice-Chair Matthew O'Connor

Matt reported that so far we received 1 self nominated application for the Nomination of appointment KAS Board of Director.

iv. Policy Committee – Dr. Ploeger

b. Board Development

c. Policy Work

d. Executive Session

The Board went into executive session at 3:16 p.m. by unanimous roll call.

10. SCHEDULE OF MEETINGS

Chair Ken

April 22, 2020 7:30 Annual General Meeting

June 8, 2020 12:30 PM Work Session
 1:30 PM Board Business Meeting

11. BOARD MEETING SELF EVALUATION

Chair Ken

12. CLOSING COMMENTS

Chair Ken

13. ADJOURNMENT

The Board Meeting was adjourned at 3:32 p.m. Matt moved, Ken second, the meeting was adjourned unanimously.