

Dr. Ben Ploeger *Superintendent of Schools*
Dawn Rock *HS Principal*



Jessie Coyle *ES Principal*
Barnaby Payne *MS Principal*

Board of Directors

September 18, 2019 – 1:30 – 3:00 PM

Kaohsiung American School

No. 889, Cuei-Hua Rd., Zuoying District., Kaohsiung, Taiwan

KAS MISSION STATEMENT

KAS challenges students to achieve academic excellence and prepares them to be:

Balanced Individuals

Academics, arts, athletics

Independent Learners

Passionate, curious, critical thinkers

Global Citizens

Aware, ethical, cooperative

AGENDA

1. CALL TO ORDER

Chair Ken

Board Chair Ken called the meeting to order at 2:25 p.m.

Roll Call was taken at this time, Board Directors Ken Lin, Matthew O'Connor, David Hwang, Monica Yang, Tony Shien, and Eric Chang were present.

2. APPROVAL OF AGENDA

Chair Ken

Ken moved, Matt second, the agenda was approved unanimously.

3. MATTERS OF PUBLIC COMMENT

Chair Ken

There were no comments from the public.

4. CONSENT AGENDA

Chair Ken

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- a. Approval of Board of Directors minutes June 10, 2019 (Enclosure)
- b. Approval of Board of Directors minutes August 22, 2019

Matt moved, Monica second, the Board approved the consent agenda items as presented for September 18, 2019.

5. SUPERINTENDENT'S REPORT

Superintendent Dr. Ploeger

Dr. Ploeger reported the enrollment up to today is 775 students total. 306 students in ES, 195 students in MS, and 274 students in HS. There are 94 students on the waiting list.

6. PRINCIPALS' REPORTS

HS, MS, and ES Principals

Ms. Rock reported there are 275 students in HS. 62 seniors this year. 6 new HS faculty join in, they are Ms. Debi Haines, the MYP/DP/AP Coordinator; Ms. Jill Newman, High School Counselor/College Counselor; Ms. Madeline Melnick, DP Core teacher and coordinator; Mr. Peter Brodhead, 9th grade English and Social Studies teacher; Mr. Malcolm Lamprecht, IB Business Management teacher; Ms. Jessica Huang, 9th grade science teacher. HS clubs are off and running, HS StuCo held a first successful event - Moon Boom. The Business Club participated in an Entrepreneurship Competition at TAS. MUN is preparing to be the host of the STMUN (Southern Taiwan Model United Nations) conference here at KAS in December. Ms. Chen has begun to practice with a group of students who will travel to the UK in Spring 2020 to participate in the Harrogate International Youth Festival. For the Accreditation update, A joint visit with MYP, DP, and WASC is scheduled from March 15 to March 19, 2020.

Mr. Payne reported there are 195 students in MS, including 37 new students. There are 24 full and shared faculty who are highly qualified. Every teacher hold credential in the subject area they are teaching or hold an advanced degree. There are two new teachers join MS this year, Mr. Joseph Gassner, Humanities teacher and Mrs. Sara Brodhead, Science teacher. KAS Middle School is an International Baccalaureate, Middle Years Program school that students take 8 subjects and some subjects rotates. This program continues to G9 and 10, and it helps them to prepare for the Diploma program. In MS, we emphasis on reading comprehension and academic literacy. We spent a lot of time on the Advisory program, Mr. Payne work with MS teachers to design the Advisory curriculum, it is designed for students to be global citizens.

Mr. Coyle introduced himself, he is from New York and he was a teacher in New York, Netherland, and Kenya before came to Taiwan. Mr. Coyle reported there are two new ES teachers join us this year, one is Mr. Peter Bihari as a 1st grade teacher and Ms. Catherine Gasner as 3rd grade teacher. ES has 306 students in 14 classes. This year the ES Key Initial is to strengthen Literacy Skills which is also the number one priority goal on the Strategic Plan.

We collect data from running records and MAP data. Teachers work together as a team to study the data and share ideas. We have a baseline data that will compare the data when we do the next test in the winter and see the growth.

7. EXPECTATIONS OF THE BOARD (Policy Ref 4.D) – Superintendent Dr. Ploeger

- a. Dr. Ploeger will present Monitoring Report 3.A – Treatment of Students/Public. (Separate Enclosure and Paper Copy Provided)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.A Treatment of Students/Public as conveying reasonable interpretation of the executive limitations as presented.”

- b. Dr. Ploeger will present Monitoring Report 3.B – Treatment of Parents/Guardians. (Separate Enclosure and Paper Copy Provided)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.B Treatment of Parents/Guardians as conveying reasonable interpretation.

- c. Dr. Ploeger will present Monitoring Report 3.C – Faculty/Staff/Volunteers. (Separate Enclosure and Paper Copy Provided)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.C Treatment of Faculty/Staff/Volunteers as conveying reasonable interpretation of the executive limitations as presented.”

- d. Dr. Ploeger will present Monitoring Report 3.D – Financial Condition & Activities. (Separate Enclosure and Paper Copy Provided)

Recommended motion: “Move to accept the Expectations of the Board Report through 3.D Financial Condition & Activities as conveying reasonable interpretation of the executive limitations as presented.”

Matt motioned to approved items 7a, 7b, 7c, and 7d as conveying reasonable interpretations of the executive limitations as presented. Ken seconded. The items were approved unanimously.

8. GOVERNANCE PROCESS THAT SUPPORT OUR GOALS

Chair Ken

- a. Board Committees

- i. Finance Committee – Treasurer Denny / Business Manager Candy

KAOHSIUNG AMERICAN SCHOOL

PREPARING BALANCED INDIVIDUALS, INDEPENDENT LEARNERS, AND GLOBAL CITIZENS

1. SY1819 YTD Income Statement

Ms. Chiu reported that we still have 92% of budget remaining.

2. Change in Lunch Program

Ms. Chiu reported the way lunch provided during SY1617 and before was provided only set menu and all students are required to prepaid lunch fee. During SY1718~1920, ES students are required for prepaid, MS and HS students can choose either prepaid or pay by ipass. Now we would like to propose to change the lunch program back to prepaid due to there are many food waste disposal costs and high fixed costs. Ms. Chiu also invites Board Directors to introduce more catering companies to KAS, so we can have more choices open to our school.

Matt motioned, Ken seconded, the above items were approved unanimously.

ii. Resource Committee – Director Eric

No report.

iii. Nominating Committee

No report.

iv. Policy Committee – Dr. Ploeger

No report

b. Board Development

c. Policy Work

d. Executive Session

The Board went into executive session at 2:52 p.m. by unanimous roll call.

9. SCHEDULE OF MEETINGS

Chair Ken

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| August 22, 2019 | 8:00 AM Board Retreat Goal setting, long term vision |
| September 18, 2019 | 12:30 PM Work Session 1:30 PM Board Business Meeting |

10. BOARD MEETING SELF EVALUATION

Chair Ken

11. CLOSING COMMENTS

Chair Ken

12. ADJOURNMENT

Matt moved, Ken second, Board Meeting was adjourned at 2:56 p.m unanimously.

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